



Joint Meeting of the Policy and Operations Board of Directors

May 3, 2017 - 9:00 am to 1:00 pm

City of Marina Public Library, Community Meeting Room

190 Seaside Avenue, Marina CA 93933

MINUTES

1. The meeting was called to order at **9:06 a.m.**, and Santa Cruz County Supervisor Bruce McPherson gave a welcome speech to all in attendance.
2. **Roll Call** was taken by each member introducing themselves, and a quorum was established. An oath of office was administered to the members of both the Policy and Operations boards at 9:15 a.m.
3. Bruce McPherson was **APPROVED** as the Interim Chair by **unanimous vote**.
Motion: Jane Parker (County of Monterey)
Second: Jaime De La Cruz (County of San Benito)
4. The MBCP implementation team was introduced by Carol Johnson and Shawn Marshall of Lean Energy, Inc., included an explanation of the voting process, and stated that a vote would require 12 yes votes to carry.
5. **Public Comments for Items not on the Agenda** – There were 10 speakers from the public. (list attached)

CONSENT AGENDA

APPROVED Interim General Counsel contract with the Santa Cruz County Counsel's office, by **unanimous vote**.

Motion: Jaime De La Cruz (County of San Benito)

Second: Steve McShane (City of Salinas)

REGULAR AGENDA

6. **APPROVED** Conflict of Interest Code, by **unanimous** vote.
Motion: Bruce Delgado (City of Marina)

Second: Trina Coffmann-Gomez (City of Watsonville)

7. Reviewed roles and responsibilities of the Policy and Operations Boards, and discussed option of an Executive Committee.
Discussion item only – no vote

8. A review was given of MBCP including Project Background, major milestones, recommendations and guiding principles from the Project Development Advisory Committee (PDAC)
Discussion item only – no vote

9. An update was given by Carol Johnson and Shawn Marshall on MBCP Looking Forward, which included the update and next steps re: MBCP's 2017 Implementation Work plan, Timeline, Key Tasks and Draft Budget.
Discussion item only – no vote

(Recess 10:49 to 11:06)

10. Discussion was held regarding hiring of Interim CEO position, and Board **AUTHORIZED** staff recommendations and to proceed with recruitment of Interim CEO, with **additional direction** by Jamie Goldstein to form a sub-committee to help with the recruiting process, with Operations Board making the decision regarding recruitment and recommendation. **Subsequent action** to appoint volunteers to sub-committee: Carlos Palacios, Ray Corpuz, Ray Espinosa, Jamie Goldstein, and Charles Montoya. **Unanimous** vote.
Motion: Jamie Goldstein (City of Capitola)

Second: Steve McShane (City of Salinas)

11. Received report from Edith Driscoll, County of Santa Cruz Auditor-Controller-Treasurer-Tax Collector, and **AUTHORIZED** next steps for Credit and Banking

Negotiations, with additional direction from Bruce Delgado to approve Policy Board's engagement in a relevant way. **Vote: 13 Yes, 5 No.**

Motion: Bruce Delgado (City of Marina)

Second: Trina Coffmann-Gomez (City of Watsonville)

12. Board discussed options for appointing Officers for Policy and Operations Board.

No action taken – discussion only

13. Received report and **DIRECTED** via original motion to go with Option A and go out to RFP (Option B) for implementation of operations support and data management, and extend some of Option A in regards to extending Pacific Energy Advisors, Miller-Maxfield Inc., and LEAN Energy US for a period of six months. A substitute motion had been introduced by Bruce Delgado, but not enough votes to carry.

Motion: Smith (City of Monterey)

Second: Brown (City of Santa Cruz)

14. Discussed tentative dates, times, and locations for upcoming Board meetings. Possible dates included June 7 at 9:00 am for the Operations Board meeting, and July 12th at 9:00 am for the Joint Board meeting. The Policy Board meeting is to be determined.

Discussion item only – no vote

15. Board members and staff discussed various announcements and requests for future agenda items including recruitment of CEO, appointment of Executive Board, and including bylaws and rosters on MBCP website.

Discussion item only – no vote

Meeting adjourned at 12:55 pm



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BOARD MEMBERS PRESENT

Policy Board

Bruce McPherson – Supervisor, County of Santa Cruz
Sandy Brown – City of Santa Cruz
Trina Coffmann-Gomez – City of Watsonville
Rebecca Garcia – Alternate, City of Watsonville
Jacques Bertrand – Alternate, City of Capitola
Jane Parker – County of Monterey
John Phillips – Alternate, County of Monterey
Steve McShane – City of Salinas
Ed Smith – Alternate, City of Monterey
Bruce Delgado – City of Marina
Gail Morton – Alternate, City of Marina
Anna Velazquez – Alternate, City of Soledad
Maria Orozco – City of Gonzales
Jaime De La Cruz – County of San Benito
Ray Friend – City of Hollister

Operations Board

Carlos Palacios – Alternate, County of Santa Cruz
Martin Bernal – City of Santa Cruz
Scott Collins – Alternate, City of Santa Cruz
Charles Montoya – City of Watsonville
Jamie Goldstein – City of Capitola
Lew Bauman – County of Monterey
Nick Chiulos- Alternate, County of Monterey
Ray Corpuz – City of Salinas
Mike McCarthy – City of Monterey
Layne Long – City of Marina
Rene Mendez – City of Gonzales
Ray Espinosa – County of San Benito

STAFF PRESENT

Carol Johnson – County of Santa Cruz, General Services Dept.

Dana McRae – County Counsel, County of Santa Cruz

Ajita Patel – County of Santa Cruz, Personnel Dept.

Shawn Marshall – LEAN Energy, US

Laurel Gazza – County of Santa Cruz, Clerk of the Board

Peter Detlefs – County of Santa Cruz, Economic Development Office



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PUBLIC COMMENTS

Items not on the Agenda

10 people spoke before the board:

1. Andy Hsia-Coron
2. Kevin (?)
3. Brett Garrett
4. Mary Hsia-Coron
5. Pete Scudder
6. Michael Saint
7. Joe Norton (sp?)
8. Brennen Jensen
9. Eric Petersen
10. Dan Nelson